Articulation Agreement

between

HealthcareCAN
CHA Learning Department
Ottawa, Ontario, Canada

and

McMaster University Centre for Continuing Education
Hamilton, Ontario, Canada

The Canadian Healthcare Association (CHA), Learning Division, and McMaster University Centre for Continuing Education (CCE) have developed this articulation agreement with the purpose of facilitating the educational mobility and transfer of students from Canadian Healthcare Association, Learning Division, to McMaster University Centre for Continuing Education.

Canadian Healthcare Association, Learning Division, and McMaster University Centre for Continuing Education enter into this agreement as cooperating, equal partners who shall maintain the integrity of their separate programs while working to ensure a smooth curriculum transition for interested students.

Agreement Implementation Date
June 1, 2014

Agreement Expiry Date
Agreement will end May 30, 2019, unless renewed.

Organizational Contacts

HealthcareCAN
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**Background of Agreement**
McMaster CCE offers a diploma program in Health Information Management to mature students who have already obtained a Degree or Diploma. Graduates of McMaster’s program are not automatically eligible to challenge the national certification exam. Graduates who wish to pursue certification can do so online with CHA Learning’s distance HIM Program, and be granted automatic exemptions because of their completion of McMaster’s program.

**Admission Requirements**
Successful completion of an eligible CHA Learning, HIM program, or McMaster CCE Health Information Management Diploma is required. The course code on the student’s official transcript must match the course code on the outlines reviewed for this agreement. The education provider’s Program Manager, according to the attached transfer schedule, will assess transfer credit for advanced standing on an individual basis.

The education provider’s Program Manager will assess students who have not graduated from either education program, but wish to be considered for transfer credit for advanced standing on an individual basis.

Note: This transfer agreement applies only to those students who have taken the eligible programs starting September 2012. For students who completed the program prior to this date, the education provider will assess their transcripts on an individual basis.

**Credit Transfer**

**CHA Learning HIM Program:**
Students who graduate from the McMaster HIM program will be automatically exempt from the following CHA courses, and do not need to apply through the PLAR application. Supporting documentation will need to be submitted as required. The education provider’s Program Manager, according to the attached transfer schedule, will assess transfer credit for advanced standing on an individual basis.

- Biomedical Sciences (specific exemptions depend on what type of credits the student has completed)
- 105 – Health Care in Canada
- 104 – Health Information Management
- 204 – Health Information Management
- 304 – Introduction to Data Analysis
- 312 – Healthcare Statistics
- 413 – Health Informatics
- 415 – Principles of Health Services Management

**McMaster CCE HIM Program:**
Students who graduate from, or successfully completed courses (minimum grade of C+), delivered by CHA Learning, HIM program, will be offered transfer credits for the following courses. Supporting documentation will need to be submitted as required.

- Credit from CHA Learning HIM, *Biomedical Sciences*: Credit to Health Information Management Diploma Program (8896) for 282-200 *Biomedical Sciences* (2 units, prerequisite course)
- Credit from CHA Learning HIM, 105 – *Health Care in Canada*: Credit to Health Information Management Diploma Program (8896) for 282-100 *Understanding the Canadian Healthcare System* (2 units, pre-requisite course)

- Credit from CHA Learning HIM, 104 – *Health Information Management, 204 – Health Information Management*: Credit to Health Information Management Diploma Program (8896) for 282-001 *Health Information Management I* (3 units, Core, required course)

- Credit from CHA Learning HIM, 204 – *Health Information Management, 413 – Health Informatics*: Credit to Health Information Management Diploma Program (8896) for 282-002 *Health Information Management II* (3 units, Core, required course)

- Credit from CHA Learning HIM, 304 - *Introduction to Data Analysis, 312 – Healthcare Statistics*: Credit to Health Information Management Diploma Program (8896) for 282-008 *Information Analysis* (3 units, Area specific elective)

- Credit from CHA Learning HIM, 415 – *Principles of Health Services Management*: Credit to Health Information Management Diploma Program (8896) for 282-007 *Organizational Behaviour for the Healthcare Sector* (3 units, Area specific elective)

**Credits that must be achieved at the receiving organization:**
Will vary depending on the student’s individual study plan, the amount of credit transfer granted and program the student chooses.

**Education provider’s credential(s) to be granted on successful completion of all required components:**
- CHA Learning, Health Information Management 2-year Certificate (Eligible for CHIMA Certification)
- McMaster University: Health Information Management Diploma (24 units)

**Degree Credit**
Upon successful completion of the Diploma, McMaster University assesses the full unit value towards the elective portion of undergraduate degree programs. The academic credit granted to a Diploma is 24 units. The faculties have the final decision and each case is treated individually.

**Curriculum Review and Articulation Amendments**
This agreement will be reviewed annually in the summer semester in order to update course revisions.